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IDENTIFIERS *Collaborative Talk

ABSTRACT

This book shows school professionals how to develop and use the knowledge and skills needed for effective professional collaboration, including team meetings, parent conferences, co-teaching, and problem solving with colleagues. The publication provides pedagogical aids including advance organizers, chapter objectives, and practice and application exercises. Case studies and sample interactions are presented to illustrate concepts and principles. The book is organized into the following 10 chapters: (1) The Fundamentals of Collaboration; (2) Applications of Collaboration in Special Services; (3) Prerequisites for Effective Interactions; (4) Interpersonal Problem Solving; (5) Interpersonal Communication; (6) Using Statements; (7) Asking Questions; (8) Resolving Conflict; (9) Managing Resistance; and (10) Program Planning and Implementation. Each chapter concludes with a summary, activities and assignments, and related readings. (LL)

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